

**GOVERNMENT OF ASSAM  
TEA TRIBES AND ADIVASI WELFARE DEPARTMENT  
DISPUR, GUWAHATI-6**

**ORDER BY THE GOVERNOR OF ASSAM**

Dated Dispur, the 23<sup>rd</sup> June, 2023

**NOTIFICATION**

**ECF No:309317/6:** In supersession of the previous notifications issued by this Department, the Government of Assam is pleased to notify the following guideline for the scheme , “Swahid Dayal Das Panika Swaniyojan Achoni” implemented under Tea Tribes & Adivasi Welfare Department and to follow up necessary action as envisaged herein with immediate effect:

**Guideline for implementation of financial assistance scheme  
“Swahid Dayal Das Panika Swaniyojan Achoni”**

1.	<b>Name of the scheme</b>	:-	Swahid Dayal Das Panika Swaniyojan Achoni
2.	<b>Objective of the scheme</b>	:-	The objective of the scheme is to provide financial assistance to the self-employed youths belonging to Tea Tribes and Adivasi community in Assam to encourage and initiate themselves into self employment activities. The scheme is proposed as a means to enhance their capabilities.
3.	<b>Name of the implementing agency</b>	:-	Directorate of Tea Tribes and Adivasi Welfare, Assam
4.	<b>Physical Target</b>	:-	The physical target for the scheme is based on the annual budget allocation.
5.	<b>Method of implementation</b>	:-	Advertisements inviting applications from eligible candidates for scholarships shall be published in the official website of the Directorate of Tea Tribes and Adivasi Welfare, Assam as well as in local newspapers.  The candidates shall submit their applications along-with required documents online through the link given in the website. On successful submissions, the applicants shall receive acknowledgement receipts. The applicants shall have to produce the acknowledgement receipts along-with the originals of the documents submitted online to the Sub-Divisional Welfare Officers (SDWOs) for verification, on being called by the SDWOs.

		<p>All the Sub-Divisions with considerable no. of Tea Tribes and Adivasi population in the State shall be given allocation on the number of candidates to be selected for the grant during a particular year, based on the population of Tea Tribes and Adivasi community present in the respective Sub-Divisions.</p> <p>The SDWOs, after examining all the applications and ascertaining the correctness of the same in all respects shall place the consolidated lists of the candidates before the Sub-Divisional Level Beneficiary Selection Committees for selection as per the allocation and approval. The SDWOs shall forward the duly approved lists to the Directorate of Tea Tribes and Adivasi Welfare, Assam through the online system.</p> <p>The Director shall examine the lists submitted by all SDWOs and if found satisfied shall consolidate the lists from all the Sub-divisions and place the final list before the Chairman, State Level Advisory Committee (SLAC) for his/her approval. However, in course of the examinations, if an applicant/s is found doubtful the Director shall exercise the right to return the list to the concerned SDWO/s for re-verification.</p> <p>The beneficiaries shall avail the financial assistance through e-transfer/direct bank transfer in their respective banks accounts.</p>
6.	<b>Eligibility Criteria</b>	<p>:-</p> <p>a) The applicants should be permanent residents of Assam and must belong to Tea Tribes and Adivasi community.</p> <p>b) The applicant must produce valid Caste certificate which is duly certified/issued by the Deputy Commissioner of the concerned district or his/her designated officer.</p> <p>c) Applicants shall be between 20 to 35 years of age groups as on 1<sup>st</sup> January of the year of application.</p> <p>d) Applicants should be self-employed youth and must not be members of any Govt./Semi Govt. authorities/boards, PRI members, Selection Committee members, or Permanent salaried staff of Tea Garden.</p> <p>e) The applicant must submit an undertaking in the prescribed format stating his/her annual family</p>



			<p>income (<b>Annexure - 1</b>).</p> <p>f) The applicant must have less than 10 bighas of land in the name of his family. An undertaking in this regard should be submitted in the prescribed format (<b>Annexure - 2</b>).</p> <p>g) Candidates who have successfully completed at least 3 months skills training in the trade shall be given preference.</p> <p>h) Physically Handicapped candidates may also apply and shall be given due weight-age as per Govt. norms.</p> <p>i) Only one applicant per family shall be selected for financial assistance.</p> <p>j) The applicant must not have availed such benefit during the last three years.</p> <p>k) The applicant shall submit a self declaration as per the prescribed format (<b>Annexure - 3</b>).</p> <p>l) Recommendation letter from the Chariman, Sub-Divisional Beneficiary Selection Committee and local MLA / MP stating him / her as eligible for the scheme should be submitted (<b>Annexure - 4</b>).</p>
7.	<b>Rates of Financial Assistance</b>	:-	The maximum rate of financial assistance per applicant shall be Rs. 25,000/- only.
8.	<b>Monitoring of the scheme</b>	:-	The monitoring and progress of implementation of the scheme will be done by Directorate through Sub-Divisional Welfare Officers.
9.	<b>Maintenance of the record</b>	:-	The Directorate shall keep proper records and submit the reports to the Government on time.
10.	<b>Audit by AG/Audit Assam</b>	:-	Mandatory Audit by the AG (Audit) Assam is conducted on an annual basis for which the Tea Tribes and Adivasi Welfare Department ensures regular and timely audit of the accounts of the Director, Tea Tribes and Adivasi Welfare, Assam by the AG (Audit), Assam.
11.	<b>Target period of completion</b>	:-	31 <sup>st</sup> March of the financial year.

**Secretary to the Govt. of Assam  
Tea Tribes & Adivasi Welfare Department**

Memo No. ECF: ECF No:309317/6-A

Dated Dispur, the 23<sup>rd</sup> June, 2023

Copy to:

1. The Principal Accountant General (A&E), Assam, Beltola, Maidamgaon, Guwahati-29 for kind information.
2. The Deputy Commissioner (all) for information and necessary action.
3. The Director , Tea Tribes &Adivasi Welfare , Assam , Rupnagar , Guwahati-32 for kind information and necessary action. He will also circulate it to all concerned and ensure wide publicity.
4. P.S. to Hon`ble Minister , Tea Tribes & Adivasi Welfare Department, Dispur, Assam for kind appraisal of the Hon`ble Minister.
5. P.S. to Principal Secretary , Tea Tribes & Adivasi Welfare Department for kind information of the Principal Secretary.
6. Finance (EC-1) Department for information.

By order etc.

**Signed by Sanatan Haloi**

**Date: 27-06-2023 12:12:00**

Deputy Secretary to the Govt. of Assam  
Tea Tribes & Adivasi Welfare Department

Undertaking on Annual Income

I, ....., father/mother/guardian of .....,  
of Vill./Tea Garden ..... P.O. ....  
Sub-Division ..... Dist. .... do hereby affirm that my annual  
family income from all sources is (*tick the appropriate box*) below      above      Rs. 5.00  
(five) lakh only, and if found otherwise, I shall be liable for action under the existing law.

Date:.....

Signature of father/mother/guardian
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Undertaking on landholding

I, ....., Son / daughter of Shri / Smt. /  
Late ....., of Vill./Tea Garden .....  
P.O. .... Sub-Division ..... Dist. ....  
do hereby affirm that my family's total land holding is less than 10 Bighas, and if  
found otherwise as per land records of the State, I shall be liable for action under the  
existing law.

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Self declaration for availing “Swahid Dayal Das Panika Swaniyojan Achoni”

Sub-Division ..... oist.....do hereby confirm that I am self employed in the .....business enterprise and all information submitted in the application for the scheme “Swahid Dayal Das Panika Swaniyojan Achoni” are true to the best of my knowledge and I shall be held responsible for any information concealed or misrepresented.

Date:.....

Signature of Applicant

PASTE SELF PHOTOGRAPH IN FRONT OF YOUR BUSINESS  
ESTABLISHMENT

Recommendation Letter

This is to certify that Shri / Smt.  
..... S/o. / D/o. / W/o. .... of  
viii./TE. ...., P.O. ....  
Sub-Divisions ....., District .....  
is an  
unemployed youth belonging to Tea Tribes and Adivasi Community. I state  
that he / she is the only applicant form his / her family and I recommend  
him / her as eligible to avail the financial assistance for the trade  
..... under the scheme "Sahid Dayal Das Panicka  
Swaniyajan Achoni" from Tea Tribes and Adivasi Welfare Department for  
the year .....

Seal & Signature  
of Local MLA / MP

Seal & Signature  
of Chairman, Sub-Divisional  
Beneficiary Selection  
Committee