

Guideline for taking up the scheme of
‘Patients Guest House at Guwahati Medical Hospital for tea tribes’ people”

1.	Name of the scheme	:-	Patients Guest House at Guwahati Medical College for tea tribes’ people.
2.	Objective of the scheme	:-	The main objective of the scheme is to facilitate the poor tea tribes’ patients visiting Guwahati for medical treatment by providing them with living accommodation during the currency of treatment.
3.	Physical target	:-	Construction of 1 (one) 100 bedded Patients Guest House at GMCH premises.
4.	Name of the implementing agency	:-	Directorate for Welfare of Tea & Ex-Tea Garden Tribes in convergence with Assam State Housing Board /Assam Public Works Department (Building)/APWD (B).
5.	Method of implementation	:-	The construction of the Patients’ Guest House shall be carried out by observing all financial and administrative formalities.
6.	Monitoring of the scheme	:-	The Directorate will monitor the construction of the Guest House.
7.	Maintenance of records and Monitoring	:-	The Director will keep proper records with APR of the scheme. And the same will be submitted to the Department.
8.	Submission of progress report	:-	The Director will submit the progress report to the Govt.
9.	Submission of utilization certificate	:-	This Directorate will submit utilization certificate to the Govt. in time.
10.	Audit by the AG (Audit), Assam	:-	Mandatory Audit by the AG (Audit) Assam is conducted on an annual basis for which the Tea Tribes Welfare Department ensures regular and timely audit of the accounts of the Director, Welfare of Tea & Ex-Tea Garden Tribes, Assam by the AG (Audit), Assam.
11.	Targeted period of completion	:-	31 st March of the financial year.

Director,
Welfare of Tea & Ex-Tea
Garden Tribes, Assam, Guwahati-32