

Guideline for implementation of scheme
“Tea Garden Tribes Students – Scholarship and Stipend”

1.	Name of the scheme	:-	Tea Garden Tribes Students – Scholarship and Stipend
2.	Objective of the scheme	:-	<p>The objective of the scheme is to provide incentive amounting Rs. 10,000/- each for continuing the education of tea tribe students who have passed HSLC examination under Board of Secondary Education (SEBA) Assam from 2019 onwards every year for pursuing higher education.</p> <p>The students applying for the above incentive shall not be eligible for normal post-matric scholarship for the corresponding year.</p>
3.	Physical target	:-	As per requirement submitted by the Sub-Divisional Welfare Officers.
4.	Name of the implementing agency	:-	Directorate of Tea Tribes Welfare, Assam
5.	Method of implementation	:-	<p>Advertisements in local newspapers shall be published inviting applications from eligible students for scholarships who have passed HSLC examination under SEBA.</p> <p>The application forms of the scholarships shall be handed over to the Principal/Head of Higher Secondary Schools/Colleges where the Tea Tribes Students will be getting admission into higher classes i.e. Class-XI through the respective Inspector of schools of the Sub-Divisions.</p> <p>The Sub-Divisional Level Beneficiary Selection Committees are to facilitate in the process of submission of Applications from the students and submit the forms to the concerning Sub-Divisional Welfare Officers (SDWOs).</p> <p>The SDWOs after duly examining the forms and ascertaining the correctness of the same in all respects shall submit the consolidated lists of the students to the Directorate.</p> <p>While submitting the consolidated lists of scholarship applications the SDWO's are to ensure the following:</p> <ul style="list-style-type: none"> • The consolidated lists must be in both soft and hard copies. The Soft copies should be in Ms-Word or Ms-Excel format only and as per the specified format from the Directorate. • The Bank Accounts of the students must be given along with the IFSC Code. SDWO's are requested to ensure that the Bank Account details are correct in all respects. • All Bank Accounts must be in the name of the beneficiary students themselves only. <p>The selected students will be provided the cash incentive through e-transfer in their banks accounts only.</p>
6.	Eligibility criteria	:-	<p>The students from tea tribes community should have passed HSLC examination under Board of Secondary Education (SEBA) Assam from the year 2019 onwards.</p> <p>The incentive should be paid to irrespective of number of students per family per year succeeding the HSLC examination.</p>

			<p>The applicant must possess valid pass certificate from SEBA for the concerned year and must have valid Caste certificate belonging to tea tribes community of Assam.</p> <p>The applicant chosen for the cash incentive shall not be eligible for normal Post-Matric Scholarship of that financial year.</p> <p>Scholarships are paid to students whose parents/guardians income from all sources does not exceed Rs. 2,50,000/- per annum.</p>
7.	Rates of the Financial Assistance	:-	The Rates of incentive shall be Rs. 10,000/- per student per year (for single year) who must have qualified the HSLC examination of that year from 2019 onwards.
8.	Maintenance of records and Monitoring	:-	This Directorate will keep proper records and monitor the implementation of the scheme.
9.	Submission of progress report	:-	This Directorate will submit half-yearly progress report to the Govt. (the concern institute will submit quarterly progress report of each students on attendance, of the students performance to the SDWOs who inturn submit consolidated report to the Directorate of Tea Tribes Welfare, Assam quarterly.
10.	Submission of utilization certificate	:-	This Directorate will submit utilization certificate to the Govt. in time.
11.	Targeted period of completion	:-	31 st March of each financial year.

Sd/-
Director
Tea Tribes Welfare
Assam, Rupnagar, Guwahati-32